Minutes of the Full Council meeting held in the back room at Little Paxton Village Hall at 7.30pm on Thursday 1st December 2016.

APPROVED

Present: Cllr K. Barker, Cllr K. Bishop, Cllr P. Chapman, Cllr D. Clark, Cllr J. Cleaver, Cllr P. Law, Cllr J. Matheson (Chairman), Cllr K. Potts, Cllr L. Smith, Cllr L. Timms, Cllr L. Swain & the Clerk Mrs J. Gellatly.

Agenda Item

351. Apologies for absence were received from Cllr S. Radley (work) & Cllr R. Russell (meeting). The apologies were accepted and approved.
352. Members’ declaration of Disclosable & Non Disclosable Pecuniary interest for items on the Agenda.
   Cllr J. Cleaver declared a non disclosable pecuniary interest on Agenda item 359(ii) as the applicant is an acquaintance.
   Cllr P. Law declared a disclosable pecuniary interest as on Agenda item 359 (ii) as her property is close by.
353. To receive written requests for new Disclosable Pecuniary interest dispensations. None.
354. Public Forum. There were two members of the public present.
356. The Minutes of Full Council meeting dated 17th November 2016 were approved and signed.
357. The Minutes of the QEII Playing Field Committee meeting dated 10th November 2016 were approved and signed. The Full Council noted that QEII Playing Field Committee Minutes were approved.
358. Matters arising from previous Minutes (No decisions). The Clerk reported that the Sport Relief Little Paxton Mile raised £3337.93. The Clerk has requested quotations for aluminium community speed watch signs.
359. Planning applications received from HDC.
   (i) 16/02331/FUL Grove Place, Great North Road, Little Paxton - Retrospective application for the erection of a single storey timber boarded bin/bike store- Applicant A.M.A. Developments Ltd. It was agreed No Comment.
   Cllr P. Law left the meeting room at 7.40pm'
   (ii) 16/10581/FUL The Sycamores, Hayling Walk, Little Paxton PE19 - Amendment to site drainage - residential development of three new dwellings with associated access road, garaging, parking and services following demolition of existing bungalow- Applicant Mr. Ray Kane. On the condition that the foul water & drainage for plot no. 3 is directed to new drainage pipes via Gordon Road, the Parish Council withdraws its objection submitted on the 18th November. Cllr P. Law returned to the meeting room at 7.45pm.
   (iii) 16/02437/HHFUL Carisbrooke, Hayling Walk, Little Paxton PE19
6LR - Extension and exterior aesthetic modification to existing house- Applicant Mr. Pigott. Recommend No objections. It was agreed that the planning application will have no detrimental impact on either the area or neighbouring properties.

360. Plans approved by HDC since last meeting. Information only.
(i) 16/01950/HHFUL 10 Hawthorn Close, Little Paxton PE19 6QQ- Single side/rear extension and porch- Applicant Mr. & Mrs Wells.
(ii) 16/02205/HHFUL 9 Dial Close, Little Paxton PE19 6QN- Proposed first floor extension to the front and over existing single storey extension- Applicant Mr. & Mrs Thomas.
(iii) 15/01849/FUL Cemetery, Brook End, Little Paxton- Change of use from agricultural land to burial ground- Applicant Little Paxton Parish Council.

361. Draft Supplementary Planning Document Huntingdon Design Guide 2016 – it was agreed to comment that there is no mention of cycle routes and transportation for Little Paxton and other rural villages.

362. Huntingdonshire Local Plan to 2036: Wind Energy Developments. It was agreed No Comment.

363. To agree allotments rolling programme of maintenance for 2017/2018. It was agreed to install raised beds in the area of new fencing and surround with mulch/bark. The raised beds to be offered to village organisations.

364. It was agreed to grant the request from Allotment Association & Non Allotment Association representatives to amend the Council’s decision (MinFC17Sept 15 ,MinFCNov15, MinFCMay 2016) to increase the number of Allotment Association representatives attending the Allotment Advisory Group meetings to two and the number of non allotment association representatives attending the Allotment Advisory Group meetings to two.

365. It was agreed to amend the Terms of Reference for QEII Playing field Committee to include ‘All requests for new events on the QEII Playing field to be presented first to QEII Playing Field Committee for a recommendation to Full Council’.

366. The following changes to the QEII Playing Field Policy & Conditions of use were approved and adopted.

<table>
<thead>
<tr>
<th>Item 2</th>
<th>Amend</th>
<th>The Parish Council will not accept any responsibility or liability for any damage to property or equipment brought onto the field.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item 3</td>
<td>Amend</td>
<td>The hirer of any properties or equipment must indemnify the Parish Council. ....injury.</td>
</tr>
<tr>
<td>Item 4</td>
<td>Add</td>
<td>It is the responsibility of the event organiser to ensure this is in place.</td>
</tr>
<tr>
<td>Item 5</td>
<td>Add</td>
<td>All event organisers are responsible for all litter on site to be removed at the end of the event. Failure to do so may result in future bookings being refused.</td>
</tr>
<tr>
<td>Item 6</td>
<td>Add</td>
<td>This is in accordance with The Dog Control Orders (Prescribed offence and penalties etc) Regulations 2006 (SI 2006/1059). The Dogs on Lead (Huntingdonshire) Order 2007 came into effect on the 15th December 2007 this superseded</td>
</tr>
</tbody>
</table>
the previous Dogs on Leads By Law. It is the responsibility of the event organiser to ensure dogs are on leads during the event.

<table>
<thead>
<tr>
<th>Item 7</th>
<th>Amend</th>
<th>The Village Hall &amp; Little Paxton Community Pavilion are not the property or responsibility of the Parish Council and nothing must be fixed to the walls....Pavilion.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item 8</td>
<td>Amend</td>
<td>Parish Council buildings.</td>
</tr>
<tr>
<td>Item 11</td>
<td>Amend</td>
<td>It is strongly recommended that the organiser of the event checks the area of the field to be used, for broken glass and other hazards.</td>
</tr>
<tr>
<td>Item 15</td>
<td>Delete</td>
<td>e.g. beer tent</td>
</tr>
<tr>
<td>Item 18</td>
<td>Amend</td>
<td>Organisers of outdoor event must provide sufficient stewards to ensure that all boundaries surrounding the playing field are not interfered or damaged for the duration of the event.</td>
</tr>
<tr>
<td>Item 19</td>
<td>Amend</td>
<td>The Parish Council... prevail. An inspection... after an event.</td>
</tr>
<tr>
<td>Item 30</td>
<td>Add</td>
<td>Requests for barbeques at events to be made in writing to the Clerk.</td>
</tr>
</tbody>
</table>

367. It was agreed to delegate authority to the Clerk to grant permissions for barbeques. Clerk

368. Dogs off leads on the Playing Field-response from HDC. (i) It was agreed to reply to HDC that that the Parish Council is disappointed with their response and now request site visits during office hours. Clerk

369. Proposed cemetery extension- It was agreed to obtain costs from Wellers Hedleys Solicitors to act for the Council to negotiate the purchase of 2.2 acres of land to left of the existing Little Paxton cemetery from OUEM Ltd. Clerk

370. Risk Assessment- Grave digging- the Clerk gave a verbal report. Clerk

371. Councillors who have recently attended Parish Council conference gave verbal reports. Clerk

372. The Notice Board policy was adopted. Clerk

373. The Information Technology Policy was adopted. Clerk

374. It was agreed to not provide a financial contribution to Hail Weston Parish Council to erect an Unsuitable for HGVs’ sign on the road leading to the cemetery from the Great North Road. Clerk

375. It was agreed to vire £150 from the training budget to the postages budget. Clerk

376. It was agreed to extend the S106 Term deposit (maturity 12th December) for a further two months. Clerk

377. The Budget for 2017/2018 was approved. Clerk

378. The Precept of £102,915 for 2017/2018 was agreed. Clerk

379. A S137 donation of £200 to St.Neots Museum payable 1st April 2017 was agreed. Clerk

380. It was agreed to book The Connections Bus for the 2017 summer visits and make residents aware of the cost of providing the bus. It was agreed to locate the bus at the Community Hub and Village Hall car park on alternative weeks. Clerk to request permission from The Community Hub. Clerk
The Financial Statements as at 15th November 2016 were received. Clerk

The payments for December 2016 were approved.

<table>
<thead>
<tr>
<th>Description</th>
<th>Tran</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries/PAYE/NI, Pension contributions Nov 16- Bill payments</td>
<td>Tran</td>
<td>£4380.72</td>
</tr>
<tr>
<td>Mrs J. Gellaty- Clerks Exp Oct 16- Bill payment</td>
<td>2470</td>
<td>£25.00</td>
</tr>
<tr>
<td>Little Paxton Village Hall- meeting room hire- 5th &amp; 19th Jan 17 Bill payment</td>
<td>2471</td>
<td>£48.00</td>
</tr>
<tr>
<td>Earth Anchors Ltd- additional bin key – Bill payment</td>
<td>2472</td>
<td>£8.40</td>
</tr>
<tr>
<td>PHS group Data solutions- Confidential waste- Bill payment</td>
<td>2473</td>
<td>£50.40</td>
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<tr>
<td>Viking Direct- Stationery-Bill payment</td>
<td>2474</td>
<td>£124.87</td>
</tr>
<tr>
<td>BT-Broadband line rental 1Nov-31Jan 17 Direct debit</td>
<td>2475</td>
<td>£80.64</td>
</tr>
<tr>
<td>Alarmsmiths- Replacement cameras- Invoice received after Agenda issued- Bill payment</td>
<td>2476</td>
<td>£468.00</td>
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383. Information
Date of next meeting 15th December 2016.
Meeting closed at 9.04pm

Signed Chairman

Powers
1. Local Government Act 1972 s 112(s).
5. Local Government Act 1972 s226 (5).
Local Government Act & Rating Act 1997 s31